



AGENDA
City of Milton
Parks & Recreation Commission
Monday, August 12, 2013
6:00 p.m.
SHAW MUNICIPAL CENTER
Council Chambers
430 E. High Street

1. Call to Order
2. Approve Agenda
3. Approve Minutes – July 15, 2013
4. Discussion and possible action regarding the Veteran’s Park monument
5. Discussion and possible action regarding the Crossridge Park Seed Pick
6. Discussion and possible action regarding possible Parks & Recreation Commission booth at the MACC Chicken BBQ
7. Discussion and possible action regarding Tree City and Bird City designations
8. Reports and Updates (These reports will not have any action taken):
 - a) Goodrich Square Splash Park
 - b) Tails ‘n Trails Dog Park
 - c) YMCA
 - d) Milton School Recreation Programs
9. General Items
10. Set Next Meeting Date
11. Motion to Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk’s office at 868-6900, 430 E. High Street, Milton, WI 53563.

Notice is hereby given that a majority of the City Council is expected to be present at this meeting scheduled for the above date and time indicated to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village

BD. 173 Wis.2d 553, 494 N.W.2d408 (1993), and must be noticed as such, although the Council will not take any formal action at this meeting.

Posted by: Michelle Ebbert
08/09/13

**City of Milton
Parks & Recreation Commission Meeting
July 15, 2013**

Call to Order

Chairperson Ryan Peterson called the July 15, 2013 Parks & Recreation Commission meeting to order at approximately 6:05 p.m.

Present: Andrea Christianson, Lynda Clark, Chairperson Ryan Peterson, Jason Rickman, Karen Reed, and Jen Cramer.

Also Present: YMCA Representative Trevor Wallace, Erich Pechmann from Pechmann Memorials, Wendell Sisson, Director of Public Works Howard Robinson, and Assistant to the City Administrator Inga Cushman.

Excused Absence: Ald. Don Vruwink

Unexcused Absence: James Bostwick

Approve Agenda

Comm. Clark asked to add Crossridge Park Seed Pick to the agenda, but Assistant Cushman informed her that the commission is unable to add items to an agenda unless it is 24 hours in advance and properly posted. Comm. Clark asked to have the item on the next agenda.

Comm. Rickman motioned to approve the agenda. Comm. Clark seconded, and the motion carried.

Approve Minutes – June 17, 2013

Comm. Rickman motioned to approve the minutes. Comm. Cramer seconded, and the motion carried.

Discussion and possible action regarding Veteran's Park monument

E. Pechmann provided the commission with two poster boards that Pechmann Memorials created for the project. Discussion followed about potential locations to put the posters to advertise the project and solicit donations.

Comm. Cramer motioned to have the two poster boards at Piggly Wiggly and the Library or Dave's Ace Hardware if one of those locations does not work out and create smaller sizes of the poster boards to have at the banks, The Gathering Place, and area funeral homes. Comm. Clark seconded and the motion carried.

Assistant Cushman said she would check with PrintMax in Milton about a price to create additional poster boards. Comm. Christianson will check with the high school about potentially utilizing their printer.

E. Pechmann provided additional information about material options for the bricks. He recommended utilizing a blended color because of potential fading and chipping.

W. Sisson suggested uniformity in the size, color, and text of the bricks because veterans were all in it together and he doesn't think more attention to be drawn to one specific brick over the others. He also thought that all of the bricks should have a veteran's name on it, rather than a business name or other options.

E. Pechmann said that some families will purchase larger bricks and put everyone in their family that served on it.

Comm. Cramer asked E. Pechmann to provide the commission with some samples of monuments with uniform brick sizes and varying brick sizes.

Comm. Cramer and Comm. Clark agreed that the text on the bricks should be left open for families or businesses to purchase bricks with a general message to thank the veterans.

E. Pechmann recommended not using logos on the pavers.

At the next meeting, the commission will discuss brick sizes, finalize the donation sheet, discuss the drawing and spec sheet that Pechmann Memorials will provide, and have the Veteran's Monument staked out at the site so the commission can view it prior to the meeting.

Discussion and possible action regarding portable restrooms at Crossridge Park, Tails n Trails Dog Park, and Lamar Park

DPW Robinson stated that the bathroom cost would be \$75 per toilet per park. The commission was in agreement that bathrooms were not needed at Lamar Park.

Comm. Cramer motioned to place portable restrooms at \$75 per toilet per park at Crossridge Park and the Tails n Trails Dog Park August through October of 2013. Comm. Reed seconded, and the motion carried.

Discussion and possible action on painting Lamar Park pavilion

The commission discussed potential colors for the Lamar Park pavilion.

Comm. Cramer motioned to repaint the pavilion brown. Comm. Clark seconded, and the motion carried.

Discussion and possible action on the purchase of baseball fence toppers.

Assistant Cushman explained that Ald. Vruwink asked this to be brought back to the commission to reconsider the color. The commission initially said yellow, but since the dugouts are red he asked that the commission purchase red baseball toppers to match.

Comm. Clark motioned to leave as yellow for the safety reasons that were discussed at the previous meeting. Comm. Reed seconded, and the motion carried.

Discussion and possible action regarding potential walking path from Crescent Drive to Milton West Elementary sidewalk

Comm. Cramer said that this would need to be discussed with the principal at Milton West Elementary School. DPW Robinson was concerned that the path would never be in the right spot to appease all parties.

Comm. Rickman motioned to deny the request. Comm. Christianson seconded, and the motion carried with Comm. Clark opposed.

Discussion and possible action on ice skate sharpening at Air Products Ice Rink

DPW Robinson informed the commission that KB Sharpening can sharpen skates at \$4 / pair.

Comm. Cramer motioned to get the skates sharpened at KB Sharpening. Comm. Rickman seconded, and the motion carried.

Discussion and possible action regarding Central Park / Liberty Park Outfield Advertising Signs

a) **Angus Young**

b) **Fuddruckers**

Comm. Rickman motioned to approve the signs from Angus Young and Fuddruckers. Comm. Clark seconded, and the motion carried.

Reports and Updates (These reports will not have any action taken)

a) **Goodrich Square Splash Park**

Assistant Cushman notified the commission that the grand opening will take place on Friday, July 19, 2013 at 5 p.m. DPW Robinson stated that Land of the Giant Hostas donated \$8,000 worth of plants to the project.

b) **Tails n Trails Dog Park**

Nothing to report.

c) **YMCA**

YMCA Representative Wallace reported that baseball will be done by the end of the month, and then fall sports will be starting soon after.

d) **Milton School Recreation**

Comm. Clark stated she heard there were some issues with the maintenance agreement that was developed for Lamar Park and Liberty Park baseball fields.

General Items

Comm. Clark reported that the prairie in Crossridge Park was damaged by a resident who drove through a portion of it. DPW Robinson will look into it and talk to the Code Enforcement Officer.

Comm. Clark reported that Dave Bendlin wanted the Crossridge Park Seed Pick to be at Crossridge at 10:30 a.m. instead of 10:00 a.m. as has been advertised in previous years. The

seed pick starts at Rotary Gardens in Janesville at 9:00 a.m. She also said that the event should be advertised as “in conjunction with the Rock County Conservationists.”

Chairperson Peterson stated that the commission may want to purchase a block for the Veteran’s Monument project. He also said the dugouts at Lamar Park look very nice and thanked Ald. Vruwink for all of his hard work on the project.

Set Next Meeting Date – Monday, August 12th

The next meeting of the Parks & Recreation Commission will take place on August 12, 2013. The commission will meet at 5:30 p.m. at Veteran’s Park to view where the monument has been staked out and then the commission will move to the Council Chambers at 6:00 p.m. for the regular meeting.

DPW Robinson and Comm. Rickman will not be able to attend the August 12, 2013 meeting.

Motion to Adjourn

Comm. Rickman motioned to adjourn. Comm. Cramer seconded, and the motion carried. The meeting adjourned at approximately 7:30 p.m.

Respectfully submitted,



Inga Cushman
Assistant to the City Administrator