



Office of the Administrative Services Director

To: Mayor Welch, Common Council Members
From: Inga Cushman, Administrative Services Director
Date: February 19, 2019
Subject: Discussion and Possible Action on the Creation of a Nonprofit Contribution Policy

Summary

During their 2018 goals discussion, the Common Council requested the Policy Ad Hoc Committee to reconvene to develop a policy to assist the Council when considering requests for funds from nonprofit organizations as part of the budget.

The committee met seven times over the last 6 months and reviewed sample policies from various communities. The committee recommended approval of the attached policy at their meeting on February 11, 2019.

The policy provides criteria outlining which nonprofits may submit applications and formalizes the process with specified deadlines and presentation dates. Included with the policy is also a formal application, which is a new addition to the traditional process.

Recommendation

To approve the Nonprofit Contribution Policy as presented.

Attachments

- DRAFT Nonprofit Contribution Policy