



AGENDA
City of Milton
Parks & Recreation Commission
Monday, January 20, 2014
6:00 p.m.
PARKER YMCA
Youth Activity Room
1360 Parkview Drive

1. Call to Order
2. Approve Agenda
3. Approve Minutes – December 16, 2013
4. Community discussion regarding development of the Crossridge Park Playground
5. Discussion and possible action regarding the 2014 Spacesaver Grant Application
6. Discussion and possible action regarding the 2014 Playful City USA Application
7. Reports and Updates (These reports will not have any action taken):
 - a) Air Products Ice Rink
 - b) Tails ‘n Trails Dog Park
 - c) Milton Area Veterans Memorial
 - d) YMCA
 - e) Milton School Recreation Programs
8. General Items
9. Set Next Meeting Date – February 17, 2014
10. Motion to Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk’s office at 868-6900, 430 E. High Street, Milton, WI 53563.

Notice is hereby given that a majority of the City Council is expected to be present at this meeting scheduled for the above date and time indicated to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village BD, 173 Wis.2d 553, 494 N.W.2d408 (1993), and must be noticed as such, although the Council will not take any formal action at this meeting.

Posted by: Michelle Ebbert
01/17/14

**City of Milton
Parks & Recreation Commission Meeting
December 16, 2013**

Call to Order

Chairperson Ryan Peterson called the December 16, 2013 Parks & Recreation Commission meeting to order at approximately 6:00 p.m.

Present: Lynda Clark, Jen Cramer, Chairperson Ryan Peterson, Karen Reed, and Ald. Don Vruwink. James Bostwick arrived at approximately 6:25 p.m.

Also Present: Wendell Sisson, Dick Fry, Erich Pechmann from Pechmann Memorials, and Assistant to the City Administrator Inga Cushman.

Approve Agenda

Comm. Clark motioned to approve the agenda. Ald. Vruwink seconded, and the motion carried.

Approve Minutes – November 18, 2013

Comm. Clark motioned to approve the minutes. Comm. Reed seconded, and the motion carried.

Discussion and possible action regarding the Veteran's Park monument

Assistant Cushman stated that D. Fry worked with Pechmann Memorials to slightly update the layout of the Milton Area Veterans Memorial. She provided copies for the commission to review.

D. Fry provided an update on fundraising and the costs he is estimating for the project. He said he talked to Director of Public Works Howard Robinson earlier in the day, and DPW Robinson stated that the City could run a water line to the memorial to water plants easier. D. Fry was going to set up a table at Dave's Ace Hardware between 10 a.m. and 2 p.m. on December 21 and 22, 2013. He asked for volunteers to assist. Ald. Vruwink volunteered for December 21st and Comm. Clark volunteered for December 22nd. Discussion followed about a table at Piggly Wiggly, and the commission decided to ask after the holidays.

Comm. Reed motioned to approve the revised layout for the Milton Area Veterans Memorial. Comm. Clark seconded, and the motion carried.

Comm. Cramer motioned to limit the memorial to only having 12 benches. Comm. Reed seconded, and the motion carried.

Assistant Cushman stated that the City is aiming for a July 5th opening ceremony for the memorial.

E. Pechmann indicated that the commission needed to start to consider a material to use for the bricks and a font. E. Pechmann provided two sample fonts and indicated that the Vermarco font will make the lettering last longer.

Comm. Bostwick arrived at 6:25 p.m.

E. Pechmann discussed the two different materials and color options for the bricks.

Comm. Clark motioned to use the Vermarco font on the bricks at the Milton Area Veterans Memorial. Ald. Vruwink seconded, and the motion carried.

Comm. Cramer motioned to use the Unilock Umbriano Winter Marble bricks for the Milton Area Veterans Memorial. Comm. Reed seconded, and the motion carried.

Comm. Clark asked about potentially replacing the flags at the memorial. Ald. Vruwink suggested that any additional funds that are raised could go to replace the flags.

Discussion and possible action regarding Dr.Pepper/Snapple Group & KaBOOM! Let's Play City Construction Grant

Assistant Cushman stated that she is planning to apply for the 2014 Spacesaver Team Member Sponsored Grant. The City has received this grant in the past for the Tails n Trails Dog Park and the bike lanes on Madison Avenue.

Assistant Cushman stated she would like to move the build date to August 23, 2014 due to the timing of this grant opportunity.

Comm. Clark motioned to change the build date to August 23, 2014. Comm. Bostwick seconded, and the motion carried.

Assistant Cushman stated that she would like to work on selecting a vendor to invite them to the community meeting on January 20, 2014 and to start work on designing the playground based on some of the input commissioners have received from their communications with the schools.

Ald. Vruwink motioned to allow Director of Public Works Howard Robinson and Assistant Cushman to select a vendor for the Crossridge Park Playground project. Comm. Bostwick seconded, and the motion carried.

General Items

Chairperson Peterson stated that he has discs for disc golf that the City could rent out. He also has 10 hockey sticks and pucks that he will donate to the ice rink.

Ald. Vruwink left at 6:55 p.m.

Comm. Clark stated she received a complaint from a resident that they had to shovel the Air Products Ice Rink in order to use it. Assistant Cushman stated that the ice rink has not officially opened for the season.

Comm. Clark stated that the Goodrich Square Steering Committee is discussing creating one downtown development group to focus on Goodrich Square and Merchant Row. There was discussion at the meeting about Railroad Park. She asked about potential upgrades to the softball

diamonds at South Goodrich Park. Comm. Cramer suggested finding out who uses the softball diamonds and what the commission can do to improve them.

The commission requested that the next agenda include discussion about Railroad Park and the Merchant Row plan attached.

Set Next Meeting Date – Crossridge Park Playground Information Meeting, January 20, 2014

The next meeting of the Parks & Recreation Commission will be the Crossridge Park Playground Information Meeting on January 20, 2014 at 6:00 p.m.

Motion to Adjourn

Comm. Bostwick motioned to adjourn. Comm. Clark seconded, and the motion carried. The meeting adjourned at approximately 7:07 p.m.

Respectfully submitted,

Inga Cushman
Assistant to the City Administrator