



**AGENDA**  
City of Milton  
Historic Preservation Commission  
Virtual Meeting  
Wednesday, June 9, 2021  
5:30 p.m.

**PLEASE NOTE:** In-person attendance by members of the public is temporarily discouraged due to COVID-19 physical distancing protocols pursuant to the Rock County Health Department Reopening Phased Plan, dated May 21, 2020, which discourages public gatherings. Members of the public may monitor this meeting at: <https://us02web.zoom.us/j/84944056684?pwd=dzhYNWpzUnMrTCsxYTVseW1mM0Jwdz09>

Any person who is unable to access the meeting via the internet link may call 1(312) 626-6799 to monitor the meeting via telephone.

Meeting ID: 849 4405 6684  
Passcode: 496538

1. Call To Order
2. Approve Agenda
3. Approval Of Minutes - May 5, 2021

Documents:

[HISTORIC PRESERVATION COMMISSION MINUTES 05-05-2021.PDF](#)

4. 2021 Work Plan

Documents:

[WORK PLAN 2021.PDF](#)

- a. *Discussion And Possible Action On Then & Now Video*

Documents:

[ESTIMATE\\_NOW AND THEN VIDEO.PDF](#)

- b. *Discussion And Possible Action On Historic Preservation Award*
- c. *Discussion And Possible Action On Program Development For Indigenous Peoples' Day*
- d. *Discussion And Possible Action On Development Of Guided Tours Of Milton Historic Districts*

***e. Discussion And Possible Action On Development Of Interpretive Signage Plan For The City Of Milton***

**5. Reports & Updates (The Following Items Will Not Have Any Action Taken)**

***a. Milton Historical Society / Milton House Museum***

**6. General Items**

**7. Set Next Meeting Date**

**8. Motion To Adjourn**

\*\*Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Jenny Salvo, June 4, 2021

**City of Milton**  
**Historic Preservation Commission**  
**May 5, 2021**

**Call To Order**

Chairperson Ryan Peterson called the May 5, 2021 meeting of the Historic Preservation Commission to order at 5:33 p.m.

Present: Chairperson Ald. Ryan Holbrook, Julie Marquardt, Lisa Perkins, Harvey Smith, Terry Williamson, Leah Kinmonth, and Gail Nordlof.

Also Present: Keighton Klos and Administrative Services Director Inga Cushman.

**Approve Agenda**

Comm. Williamson motioned to approve the agenda. Comm. Smith seconded, and the motion carried.

**Approval of Minutes – December 2, 2020**

Comm. Smith motioned to approve the minutes. Comm. Perkins seconded, and the motion carried.

**Discussion And Possible Action On Milton Historical Society Using The Community House For The Paranormal Investigations Fundraiser Event**

K. Klos provided an overview of the request.

Comm. Perkins motioned to approve the Milton Historical Society using the Milton Community House for a paranormal investigations fundraiser event. Comm. Nordlof seconded, and the motion carried with Comm. Williamson abstaining.

**Discussion And Possible Action On Certificate Of Appropriateness For Story Gardens Site Plan And Removal Of Rock Wall**

Comm. Marquardt motioned to approve the Certificate of Appropriateness as presented contingent upon salvaging some of the rock, if possible, for use in Story Gardens. Comm. Williamson seconded, and the motion carried.

**Discussion And Possible Action On 2021 Work Plan**

Comm. Williamson motioned to approve the 2021 Work Plan for the Historic Preservation Commission. Comm. Marquardt seconded, and the motion carried.

**Reports & Updates (The Following Items Will Not Have Any Action Taken)**

**a. Milton Historical Society / Milton House Museum**

K. Klos provided an update on Civil War Living History Days and on the internet upgrade project for the Milton House.

**General Items**

Director Cushman stated Dean Teuscher resigned from the commission, and she thanked him for all of his years of service on the commission.

Director Cushman stated the Common Council in March approved an additional grant of \$10,000 to the Milton Historical Society in 2021 from residual 2020 funds.

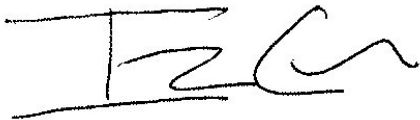
**Set Next Meeting Date**

The next meeting of the Historic Preservation Commission will take place on June 9, 2021 at 5:30 p.m.

**Motion To Adjourn**

Comm. Smith motioned to adjourn the May 5, 2021 meeting of the Historic Preservation Commission at 6:04 p.m. Comm. Williamson seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'IC', written over a horizontal line.

Inga Cushman  
Administrative Services Director



# City of Milton

## Historic Preservation Commission

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### 2021 Work Plan

#### MISSION

The City of Milton Historic Preservation Commission will strive to protect properties in the City through local designation, to educate residents and property owners about the value of historic preservation, and to serve as a resource for education and development of historic properties in Milton.

#### PROJECT REVIEW

- Completed restoration work on the Goodrich plot at the Milton East Cemetery.

#### 2021 PLANNED PROJECTS AND ACTIVITIES

- Develop an interpretive signage plan for the City of Milton with the Parks & Recreation Commission.
- Assist the Library Board, library staff, and Parks & Recreation Commission on selecting books and historic information to possibly include in the design for Story Gardens.
- Recognize up to two people, projects, or programs for a Historic Preservation Award to be presented at the Community Recognition Picnic (date TBD).
- Develop program for Indigenous Peoples' Day that will focus on the early history of the Milton area, and explore a collaboration with the School District of Milton.
- Increase distribution of the 2016 Edition of the *Historic Milton, Wisconsin Tour Guide*.
- Hold guided tours of Milton's historic districts.
- Work with the Community Development Authority (CDA) on implementing historic preservation aspects of the Comprehensive Plan as needed.
- Create "Then & Now" video showcasing historic preservation projects and other changes that have happened throughout the community.
- Explore the creation of a traveling Milton history exhibit.

#### Previous Accomplishments:

- ✓ CLG status obtained (1999)
- ✓ Regular updates of the *Historic Milton, Wisconsin Tour Guide*
- ✓ Preserve America designation obtained (2011)
- ✓ Awarded Historic Preservation Fund Subgrant in 2012, 2013, and 2014.
- ✓ 2015 Historic Preservation Excellence Awards – Identification and Designation Honorable Mention Award from Wisconsin Association of Historic Preservation Commissions (WAHPC)
- ✓ Created three short videos focusing on the founding of Milton.

#### Milton Historic Preservation Commission Members:

Ald. Ryan Holbrook, Chairperson  
Leah Kinmonth  
Gail Nordlof  
Harvey Smith

Ald. Devin Elliott  
Julie Marquardt  
Lisa Perkins  
Dean Teuscher

Terry Williamson

Keighton Klos, Milton Historical Society

