



Office of the City Clerk

To: Mayor Welch, City of Milton Plan Commission
From: Leanne Schroeder, City Clerk
Date: January 21, 2020
Subject: Public Hearing, Discussion and Possible Action to Amend the Official City Map to Delete the Vacated Portion of Parkview Drive

Summary

Michelle Schultz, from the Rock County Real Property Office, contacted me in November, 2019 and asked for documentation of the vacation of the portion of Parkview Drive where the Splash Pad was constructed. As indicated on the map, it was the small portion of street that veered off to the right and connected E. High Street to Parkview Drive, east of the intersection. This portion of street was removed during the construction of the Splash Pad.

After considerable searching, I could not find any resolutions or other documentation indicating the vacation was formally done. Rock County is requesting that the city formally vacate this portion of street so that the City of Milton map can be corrected to accurately depict this area.

On December 3, 2019, the Common Council took the first step in the vacation process and approved Preliminary Resolution #2019-26, Vacating Portion of Parkview Drive. Preliminary Resolution #2019-26 identified the portion of Parkview Drive to be vacated and provided the date and times for the required public hearings.

The Plan Commission's role is to hold a public hearing and take action on amending the official city map deleting the vacated portion of Parkview Drive. Following the Plan Commission's action, the Common Council will hold a public hearing and take action on Final Resolution #2020-02, Vacating Portion of Parkview Drive and Amending Official City Map. The approved final resolution will be recorded with the Rock County Register of Deeds and the city map can finally be corrected.

Recommendation

Staff recommends the Plan Commission amend the official city map to delete the vacated portion of Parkview Drive as described in Preliminary Resolution #2019-26, Vacating Portion of Parkview Drive.