

**City of Milton
Plan Commission
January 21, 2020**

Call to Order

Mayor Anissa Welch called the January 21, 2020 meeting of the Plan Commission to order at 4 p.m.

Present: Mayor Anissa Welch, Ald. Larry Laehn, Director of Public Works Howard Robinson, Bob Seales, Ethel Himmel, Dave Ostrowski, and Frank Green (arrived at 4:03 p.m.).

Also Present: City Administrator Al Hulick and Administrative Services Director Inga Cushman.

Approval of Agenda

Comm. Himmel motioned to approve the agenda. Comm. Director Robinson seconded, and the motion carried.

Approval of Plan Commission Meeting Minutes - December 3, 2019

Comm. Ald. Laehn motioned to approve the minutes. Comm. Ostrowski seconded, and the motion carried.

Discussion and Possible Action Regarding a 1-Lot Certified Survey Map Located Along West High Street (Milton High School)

Administrator Hulick provided an overview of this agenda item.

Comm. Himmel motioned to approve the Preliminary CSM with easements included for the sanitary sewer on the final CSM. Comm. Ostrowski seconded, and the motion carried.

Public Hearing, Discussion and Possible Action Regarding Conditional Use Permit and Site Plan for Milton High School Located along West High Street

Comm. Frank Green arrived.

Administrator Hulick provided an overview of this agenda item.

Mayor Welch opened the Public Hearing at 4:06 p.m.

There were no public comments.

Mayor Welch closed the Public Hearing at 4:07 p.m.

All of the commissioners confirmed they reviewed the Findings of Fact.

Comm. Director Robinson motioned to approve the Conditional Use Permit with the attached site plan for the Milton High School located along West High Street with the following contingencies:

1. Recording of the final CSM at the county.

2. DNR and City Engineer approval of the storm water plan.
 3. Aisle widths for traffic that have 90 degree parking stalls need to be 26' wide. Some of the aisles are 24' to 25'. These will need to be adjusted.
 4. Arrows need to be added to the parking areas to show direction of traffic.
 5. The driveways that are across from Rainbow Drive and Orchard Row will need to be offset so that they do not directly enter the street intersection. The driveway entrance adjacent/across from Rainbow Drive will allow the current offset stop signs to become a regular stop sign intersection.
 6. Sanitary and Water mains will need to be added onto the Utility Plans
 7. A lighting plan that meets ordinance requirements and that shows foot candle power needs to be submitted.
 8. New sign location needs to be indicated.
 9. An architectural drawing that show the height of the buildings is required.
 10. Location of dumpsters needs to be indicated.
 11. The Storm Water Management Plan needs to be recorded with the property at the county.
- Comm. Seales seconded, and the motion carried.

Public Hearing, Discussion and Possible Action Regarding a Conditional Use Permit for Amanda Miller Baking Located at 129 East Madison Avenue.

Administrator Hulick provided an overview of this agenda item.

Mayor Welch opened the Public Hearing at 4:11 p.m.

There were no public comments.

Mayor Welch closed the Public Hearing at 4:12 p.m.

All of the commissioners confirmed they reviewed the Findings of Fact.

Comm. Ald. Laehn motioned to approve the Site Plan and Conditional Use Permit for Amanda Miller Baking located at 129 E. Madison Avenue. Comm. Director Robinson seconded, and the motion carried.

Public Hearing, Discussion and Possible Action to Amend the Official City Map to Delete the Vacated Portion of Parkview Drive

Administrator Hulick provided an overview of this agenda item.

Mayor Welch opened the Public Hearing at 4:16 p.m.

There were no public comments.

Mayor Welch closed the Public Hearing at 4:16 p.m.

Comm. Himmel motioned to amend the official City map to delete the vacated portion of Parkview Drive as described in Preliminary Resolution #2019-26, Vacating Portion of Parkview Drive. Comm. Ostrowski seconded, and the motion carried.

Discussion and Possible Action Regarding a Site Plan for The Meat Market Located at 329 South John Paul Road.

Comm. Director Robinson motioned to approve the site plan for The Meat Market located at 329 S. John Paul Road. Comm. Seales seconded, and the motion carried.

General Items

There were no general items.

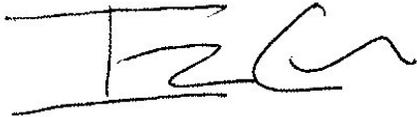
Next Meeting ~ February 4, 2020

The next meeting of the Plan Commission will take place on February 4, 2020 at 4 p.m.

Motion to Adjourn

Comm. Director Robinson motioned to adjourn the January 21, 2020 meeting of the Plan Commission at 4:20 p.m. Comm. Ostrowski seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I.C.', with a stylized flourish at the end.

Inga Cushman
Administrative Services Director