

**City of Milton**  
**Parks & Recreation Commission**  
*Story Gardens Subcommittee*  
**November 4, 2019**

**Call To Order**

Chairperson Inga Cushman called the November 4, 2019 meeting of the Story Gardens Subcommittee to order at 5:01 p.m.

Present: Chairperson Inga Cushman, Library Director Ashlee Kunkel, Assistant Library Director Jayme Anderson, Parks & Recreation Commissioner Karen Reed, Parks & Recreation Commissioner Lee Ann Hare, Parks & Recreation Commissioner Andrea Christianson, Parks & Recreation Commissioner and Library Board President Annette Smith, Connie Bier, and Barbara Bendlin.

**Approve Agenda**

B. Bendlin motioned to approve the agenda. Comm. Reed seconded, and the motion carried.

**Approval Of Minutes - October 14, 2019**

B. Bendlin motioned to approve the minutes. Comm. Reed seconded, and the motion carried.

**Discussion And Possible Action On Project Charter And Timeline**

Comm. Reed motioned to approve the Project Charter and Timeline as presented. Comm. Christianson seconded, and the motion carried.

**Discussion And Possible Action On Preliminary Design For Story Gardens**

- a. **Discussion And Possible Action On Design And Construction Of Raised Garden Beds**
- b. **Discussion And Possible Action On Gazebo Design And Construction**
- c. **Discussion And Possible Action On Entrance To Story Gardens**

Discussion on these items was postponed to a future meeting.

**Discussion And Possible Action On Naming, Branding, And Signs**

Director Kunkel presented design options for a logo prepared by library staff. The subcommittee provided feedback on the logo designs. Director Kunkel will bring a revised option back to the subcommittee to review at their next meeting.

Director Kunkel will explore options for signs to describe plants in the raised garden beds. The subcommittee would like the following included on the signs: Story Gardens logo, picture of the plant, common name, scientific name, sponsor (if any), and a QR code for the viewer to obtain additional information.

**Discussion And Possible Action On Fundraising For Story Gardens**

This item has been postponed until a future meeting.

**General Items**

There were no general items.

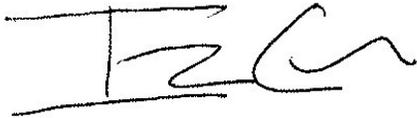
**Set Next Meeting Date**

The next meeting of the Story Gardens Subcommittee will take place on December 2, 2019 at 5 p.m. at the Milton Public Library.

**Motion To Adjourn**

B. Bendlin motioned to adjourn the November 4, 2019 meeting of the Story Gardens Subcommittee at 5:41 p.m. Comm./President Smith seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman  
Administrative Services Director