

**City of Milton  
Common Council  
May 5, 2020**

**Call to Order and Confirmation of Appropriate Meeting Notice.**

Mayor Anissa Welch called the May 5, 2020 meeting of the Common Council to order at 6:01 p.m. Administrative Services Director Inga Cushman confirmed appropriate meeting notice.

Present: Mayor Anissa Welch, Ald. Larry Laehn, Ald. Bill Wilson, Ald. Theresa Rusch, Ald. Ryan Holbrook, Ald. Devin Elliott, and Ald. Lynda Clark.

Also Present: City Administrator Al Hulick, Public Works Director Howard Robinson, City Attorney Mark Schroeder, Finance Director / Treasurer Dan Nelson, Library Director Ashlee Kunkel, Police Chief Scott Marquardt, and Administrative Services Director Ashlee Kunkel.

**Approval of Agenda**

Ald. Holbrook motioned to approve the agenda. Ald. Laehn seconded, and the motion carried.

**Pledge of Allegiance**

Mayor Welch led the Council in the Pledge of Allegiance.

**Mayoral Proclamation Declaring Clean Drinking Water Week**

Mayor Welch announced the proclamation.

**Mayoral Proclamation Declaring May as Clean Air Month**

Mayor Welch announced the proclamation.

**Mayoral Proclamation Declaring May As Historic Preservation Month**

Mayor Welch announced the proclamation.

**Mayoral Proclamation Declaring National Police Week**

Mayor Welch announced the proclamation.

**Mayoral Proclamation Declaring National Public Service Recognition Week**

Mayor Welch announced the proclamation.

**Mayoral Proclamation Declaring National Public Works Week**

Mayor Welch announced the proclamation.

**Mayoral Proclamation Declaring National Teacher Appreciation Week**

Mayor Welch announced the proclamation.

**Public comments regarding items which can be affected by Council Action**

Mayor Welch welcomed those in attendance and asked if there were any registered speakers. There were none.

### **Approval of the Consent Agenda**

- a. **Approval of Common Council Meeting Minutes - April 21, 2020**
- b. **Discussion and Possible Action Regarding a Two-Lot Extraterritorial Certified Survey Map along North Milton Road in the Town of Milton**
- c. **Discussion and Possible Action Regarding Residential Exterior Improvement Grant Applications**
- d. **April Municipal Court Report**

Ald. Clark motioned to approve the consent agenda. Ald. Holbrook seconded, and the motion carried.

### **Discussion and Possible Action Regarding Resolution 2020-12 Declaring May 18, 2020 as Stand Against Racism Day**

Ald. Wilson motioned to approve Resolution 2020-12. Ald. Clark seconded, and the motion carried.

### **Discussion and Possible Action to Reduce “Class B”, Class “B”, and “Class C” Alcohol License Fees for Licensing Year 2020-2021**

Ald. Wilson motioned to approve Resolution 2020-10. Ald. Clark seconded, and the motion carried.

### **Discussion and Possible Action Regarding a TIF Development Agreement with 201 Sunnyside Dr. LLC.**

Ald. Clark motioned to approve TIF Development Agreement between the City of Milton and 201 Sunnyside Dr. LLC. Ald. Rusch seconded, and the motion carried.

### **Discussion and Possible Action Regarding Approval of Private Septic Installation or Extension of Sanitary Sewer Main to 331 N. Janesville Street.**

Ald. Clark motioned to authorize staff to initiate the process for putting the project out to bid to install a sanitary sewer main to 331 N. Janesville Street and initiating the special assessment process. Ald. Holbrook seconded, and the motion carried.

### **Discussion and Possible Action Regarding a Donation From Robert and Judy Hanlon to the City of Milton for Milton East Cemetery.**

Ald. Holbrook motioned to accept the donation from Robert and Judy Hanlon in the amount of \$5,000 for the purposes of paving a portion of the Milton East Cemetery. Ald. Laehn seconded, and the motion carried.

### **Discussion and Possible Action Regarding Resolution 2020-05(A) Updating the Commercial and Residential Inspections Fee Schedule**

Ald. Rusch motioned to approve the proposed modifications to Resolution 2020-05(A) updating the commercial inspection fees for 2020. Ald. Clark seconded, and the motion carried.

### **Discussion and Possible Action Regarding Preliminary Public Works Resolution 2020-09 Concerning the Assessment of Curb and Gutter Replacement for the Elizabeth Street Pavement Public Works Improvement Project.**

Ald. Clark motioned to approve Preliminary Public Works Resolution 2020-09 and schedule a Public Hearing for potential assessments to effected property owners. Ald. Elliott seconded, and the motion carried.

**Discussion and Possible Action Regarding the Preliminary Public Works Resolution 2020-11 Concerning the Assessment of Sanitary Sewer Lift Station #12 Installation Improvement Project.**

Ald. Elliott motioned to approve Preliminary Public Works Resolution 2020-11 and schedule a Public Hearing for potential assessments to effected property owners. Ald. Rusch seconded, and the motion carried.

**Discussion and Possible Action Regarding Committee Appointments**

Ald. Wilson motioned to approve the committee appointments as presented. Ald. Clark seconded, and the motion carried.

**General Items**

**a. Committee Reports**

Director Cushman provided an update from the Story Gardens Subcommittee meeting on May 4, 2020.

Ald. Rusch updated the Common Council on the status of meetings for the Joint Fire Commission.

**b. Staff Reports**

Director Kunkel updated the Common Council on curbside pick up of library materials. The Friends of the Milton Public Library received a \$2,500 donation from First Community Bank for programming over the summer.

Director Robinson provided an update on public works operations. Michael Griffin retired on April 30, 2020, and Director Robinson thanked him for his service. The job posting is active for his position.

Chief Marquardt provided an update on police department operations. He thanked Mayor Welch for the Police Week proclamation.

Administrator Hulick provided a brief economic development update.

**c. Team Building Exercise.**

Mayor Welch led the Council in a Team Building Exercise.

Mayor Welch commented on Milton being on the cover of *The Municipality* magazine produced by the League of Wisconsin Municipalities.

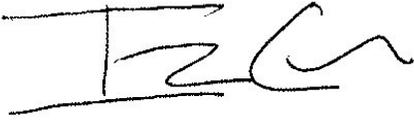
**Next Meeting ~ May 19, 2020**

The next meeting of the Common Council will take place on May 19, 2020 at 6 p.m.

**Motion to Adjourn**

Ald. Wilson motioned to adjourn the May 5, 2020 meeting of the Common Council at 7:11 p.m.  
Ald. Clark seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman  
Administrative Services Director