



**CITY OF MILTON
PARK USE APPLICATION**

1. Legal Name Danielle L Stivarius Phone 608-868-6222
First MI Last
2. Full Address 7881 N Moore Rd Edgerton WI 53534
Street address City State ZIP
3. Driver's License No. (required) S316-1727-6970-08
4. Facility Requested N Goodrich Park/ Milton Community House Rental Date 08-14-20 to 08-16-20
5. Planned Activity Chicken Barbecue # of Attendees ONLY VOLUNTEERS -25 tops
6. Requested Reserved Time Friday at noon 08-14-20 to around 4 pm 08-16-20

A park pavilion is not officially reserved until the application is complete and the park rental fee and security deposit are paid. If application date is less than 10 days from rental date, cash is the only payment method accepted for rental and security deposit fees.

Should you find it necessary to cancel your reservation, you must cancel **at least 30 days** prior to the event for a full refund of rental fees and security deposit.

	<u>Resident</u>	<u>Non-City Resident</u>
Community House	\$120.00	\$220.00
Lamar, Central, and South Goodrich Parks	\$ 50.00	\$100.00
Security Deposit (applicable for all park rentals)	\$100.00	\$100.00

Please read and initial below

dls (Renter's initials) Rental of the pavilion or facility does not entitle the renter to exclusive use of the adjacent baseball fields, playgrounds, or Splash Pad. For further information pertaining to the use of the baseball fields please contact Milton Recreation Department at (608) 868-9393.

dls (Renter's initials) Park keys cannot be released until the day of the event (or Friday for weekend events) and must be picked up during regular office hours at City Hall. City Hall hours are Monday-Thursday 8:00 a.m. - 4:30 p.m. and **Friday 8:00 a.m. - 12:00 p.m.** Failure to pick up the keys during regular office hours will result in forfeiture of the security deposit and an additional fee of \$100.00.

dls (Renter's initials) Ordinance #295. *No license, registration or permit in the City of Milton shall be issued or renewed until all delinquent City taxes, assessments and forfeitures from City ordinance violations and all due bills of the Milton Municipal Water and Wastewater Utility are paid in full.*

dls(Renter's initials) I understand that I am responsible for any damages to the city facility and property during my event. If damage occurs, my security deposit will be forfeited and any additional damage charges may be collected through the Tax Refund Intercept Program (TRIP).

My signature acknowledges that I have received, read, and agree to all park rules and regulations.

Signature Danielle Stivarius

Date 06-18-20

For Office Use Only

Park Fee Paid: \$50.00 \$100.00 \$120.00 \$220.00

Security Deposit Paid: \$100.00

Rec. No. _____ **Cash/Check/Credit Card** Check No. _____

Name on Credit Card _____ **Transaction Date** _____

Employee Initials _____

Exempt from Fees Y N Group _____

Outstanding Fees Owed to the City Checked: _____ Initials: _____

Outstanding Citations/Court Fees Owed to the City Checked: _____ Initials: _____

City Clerk Approval: _____ Date: _____