

Al Hulick

From: Keighton Klos <kklos@miltonhouse.org>
Sent: Monday, June 22, 2020 10:25 AM
To: Al Hulick
Subject: MHS A&C Special Event Permit
Attachments: A&C Special Event Permit 2020.pdf

Al -

Please see the attached special event permit and event map for the Milton Historical Society's 2020 Arts and Crafts on the Lawn.

I wanted to note a few details.

Map: The booth placement in this map is an approximation, as it uses the booth layout from our 2019 event. We have not yet started a layout for booths for 2020 because we are still waiting on vendor applications.

Event Offerings: Due to COVID-19 we are scaling back what we are offering for the 2020 event. We are not offering the train show, this ice cream social or any food. We are working with the Chicken BBQ to get food for our vendors and volunteers/staff but do not plan to sell any food to the general public. We may sell soda and water, but that is still TBD. This year we will be offering the crafters, tours of the Milton House, and our craft raffle out of the stable.

COVID 19 Precautions: We are working with vendors to have physical barriers between them (such as curtains for their tents) and putting additional spacing between vendors. We plan to encourage face masks but will not be requiring them. We will put signs around to encourage physical distancing and to remind people to stay home if they are not feeling well. This event is free and open to the public, and is not a fenced event with an entry and exit point, and currently we have no plans to alter this.

Street Closures: I was unsure of where specifically barricades have been placed in the past so I just put them on the map in the areas I assume they will be put. I also know the Chicken BBQ is doing a drive thru format so that may change where barriers are placed for our event. However, we would like Janesville Street and Storrs Lake Road blocked off if possible. I apologize that I do not know the specific block #'s we need barricaded off.

If you have any questions or concerns regarding this permit, please feel free to email me back or shoot me a text/call my cell at 608.513.2015. I will be out of the office this afternoon and all day Tuesday, but will be back in Wednesday 6/24.

Thank you to the City for being willing to consider assisting us with is event. It is our biggest fundraiser of the eyar and with all of the lost revenue from this year, putting this event on is desperately needed by the Society. That being said, health and safety of staff/volunteers/guests come first, so hosting this event is still under consideration with our board.

Respectfully,

Keighton Klos
(She/Her)
Executive Director
Milton Historical Society & Milton House Museum

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