



## Office of the City Administrator

**To:** Mayor Welch, Common Council Members  
**From:** Al Hulick, City Administrator  
**Date:** July 7, 2020  
**Subject:** Discussion and Possible Action Regarding Ordinance #474 Amending Section 78-1233 of the Code of Ordinances Concerning Mini Warehouse Off-Street Parking Requirements

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### Summary

Over the past several months, the City of Milton has received several proposals for “Mini-Storage Units” to be developed within the City. Each one of these proposals has been stalled or withdrawn because of the City’s off-street parking requirement for this type of development. As currently written, Section 78-1233 of the Code of Ordinances for the City of Milton requires one parking stall per storage unit. In discussions with the various developers as well as researching common development practices with other communities, the City Administration agrees that the current parking requirement is not in line with current development practices. Therefore, Ordinance #474 amends the parking requirements for mini storage unit development to effectively remove the one stall per unit requirement. The Ordinance has been further amended to requires one stall per 20 units. This requirement is much more in line with current development practices.

### Background

The Zoning Board of Appeals, Plan Commission, and Common Council, all previously reviewed an iteration of this Ordinance that required one stall per 10 units. At that time, the Zoning Board of Appeals and Plan Commission recommended the Ordinance be further revised to change the requirement to one stall per 20 units. At the June 2, 2020 meeting, the Common Council directed staff to further amend the Ordinance to change the requirement to one stall per 20 units. The proposed Ordinance reflects that direction.

### Recommendation

The City Administration recommends the Common Council adopt Ordinance #474 amending the off street parking requirements for mini storage units.