



## Office of the City Administrator

**To:** Mayor Welch, Common Council Members  
**From:** Al Hulick, City Administrator  
**Date:** July 7, 2020  
**Subject:** Public Hearing, Discussion, and Possible Action Regarding Ordinance #476  
Permitting and Keeping Chickens in Residentially-Zoned Districts

---

### Summary

The Common Council directed staff to prepare an Ordinance to permit the keeping of chickens within residentially zoned districts. Ordinance #476 provides the guidelines and responsibilities to allow residents to keep chickens within their property.

### Analysis

Ordinance #476 provides that a property owner may apply for a permit to keep chickens on their residentially zoned property. Once an application is received, the City Clerk will notify all abutting properties owners of this request and allow neighbors to comment or request a hearing.

Applicants would be allowed to have four chickens per parcel (no roosters). The Ordinance outlines requirements of how the chickens must be kept and cared for including requirements for their coops.

The Common Council, by Resolution, would need to set a permit fee and decide whether the permit fee should be a one-time fee or an annual fee.

### Recommendation

The City Administration the Common Council hold a public hearing regarding Ordinance #476 and provide staff direction regarding the permit fee and it's duration.